

# WESTERN SYDNEY UNIVERSITY



International College

Student ID: 22167573 | Application ID: 7434218

8 April 2024

Mr Javohir OTANAZAROV  
Target Abroad LLC  
24A Sebzar Street,  
Tashkent  
UZBEKISTAN

Dear Mr Javohir OTANAZAROV,

I am very pleased to advise that your application for admission to Western Sydney University International College has been successful.

At Western Sydney University International College, we help you achieve your full potential and get the skills you need to succeed, no matter which path you choose.

The details of your offer of admission are given below, please check them carefully.

## Standard Foundation Studies Program in Business

CRICOS Code:	0100888	Campus:	Parramatta CBD Hassall St (Full-Time)
Study Periods	Term 3, 2024: 28 October 2024 to 23 February 2025 Term 1, 2025: 3 March 2025 to 22 June 2025		
Duration:	8 months	Intake:	Term 3, 2024
Credit / Advanced Standing:	0 credits	Indicative total tuition fee:	AU\$24,000.00
Course Entry Conditions:	- Subject to provide the certified original and translated academic certificate and transcript for High school certificate.		
Orientation:	Please note Orientation is compulsory. For more detailed information regarding orientation, please visit: <a href="https://www.internationalcollege.westernsydney.edu.au/orientation">https://www.internationalcollege.westernsydney.edu.au/orientation</a> .		

Use the course code or course name above to search and find detailed information about your course via the handbook weblink [www.internationalcollege.westernsydney.edu.au](http://www.internationalcollege.westernsydney.edu.au)

Academic Pathway Programs are delivered by Western Sydney University International College (CRICOS Provider Code 03663C) under arrangement with Western Sydney University (CRICOS Provider Code 00917K).

On successful completion of Standard Foundation Studies Program in Business, and having achieved all minimum result specified in this offer, you will be admitted into the following program at Western Sydney University:

Note: The total indicative tuition does not include any discount amount.

## Bachelor of Business (2786)

CRICOS Code:	089205G	Campus:	Parramatta City (Full-Time)
Start date:	28 July 2025	End date:	14 July 2028
Duration:	3 years	Intake:	Spring Session, 2025
Credit / Advanced Standing:	0 credits	Indicative annual tuition fee:	AU\$33,524.00
Course Entry Conditions:	- Conditional on successful completion of Extended/ Standard Foundation Studies Program in Business with minimum GPA 6 and C in English OR Extended/ Standard Foundation Studies Program in Health Science/ Nursing with minimum GPA 6.5 and C in English for entry to Bachelor of Business with Western Sydney University.		
Orientation:	Please note Orientation is compulsory. For more detailed information regarding orientation, please visit: <a href="https://www.westernsydney.edu.au/starting/orientation/orientation_program">https://www.westernsydney.edu.au/starting/orientation/orientation_program</a> .		
Use the course code or course name above to search and find detailed information about your course via the handbook weblink <a href="http://handbook.westernsydney.edu.au/hbook/COURSE_SEARCH.ASPX">http://handbook.westernsydney.edu.au/hbook/COURSE_SEARCH.ASPX</a>			

## Admission Criteria

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Your offer is subject to the admission criteria listed below, in addition to the course entry conditions above.

- You are required to satisfy the Genuine Temporary Entrant and Genuine Student criteria for the Department of Home Affairs (DHA). Please complete the attached GTE assessment form.
- You are required to submit evidence of Financial Statements and Income Streams to verify your declared financial position. A final GTE assessment and outcome will be made once the documents are received.
- Offer is conditional on submitting documentary evidence of any gap in studies/work experience during the period (indicate duration in years or months) at a level acceptable to the University. Please provide certified copies of your transcripts/award or work experience.
- Please submit a statement of purpose outlining your personal background, educational background, work experience, any other achievements, reasons for your course choice, post-study plans etc.
- Subject to student provide us with proof of OSHC prior to issuance of CoE.
- Conditional on providing certified copies of your application documents, including passport, academic, English test etc.

Documents can be certified by a Western Sydney University Staff member, a contracted agent of the University, the Administration office or official Records Department of the institution that originally issued the document/s, an Australian Overseas Diplomatic Mission, a Notary or a Justice of the Peace.

The Certifying Officer must write 'This is a true copy of the original document sighted by me' and must also write their name, contact address, telephone number, profession, organisation, the date they verified the document and sign the document with their official stamp or seal.

- Under 18 years of age applicant is required to return below documents at time of acceptance:

1. Completed Under 18 Form (attached)
2. Certified copies of Parents' ID documents with photo and signature
3. Evidence of Homestay arrangement, ie. Contract/Agreement between homestay and student with approved Homestay Provider and payment.

Documents supplied must be original certified copies. Determination of whether conditions or criteria have been satisfactorily met are at the sole discretion of Western Sydney University International College and Western Sydney University.

## Acceptance Fee Deposit

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The following fees are payable on acceptance of your offer:

Note: Amounts have been rounded to nearest 100 for banking currency transaction convenience. You may choose to pay more than the amounts shown below. Any overpayment will be credited to your student account. If there is a shortfall in payment received you are required to pay the outstanding balance at enrolment.

Course 1 Deposit	+ AU\$10,909.00	Overseas Student Health Cover	+ AU\$0.00
Course 2 Deposit	+ AU\$5,000.00	Enrolment Fee <i>(if applicable)</i>	+ AU\$200.00
Course 3 Deposit	+ AU\$0.00	Less Amount Previously Paid <i>(if applicable)</i>	- AU\$0.00
Total Course Deposit	= AU\$15,909.00		
<b>Total Acceptance Fee:</b>			<b>= AU\$16,109.00</b>

Your course may have additional charges relating to equipment, excursions, etc. Please check with Western Sydney University International College Student Services.

Disclaimer: Western Sydney University International College and Western Sydney University reserve the right to vary course fees, course content and structure, campus of study and graduate requirements. Students will be subject to fees and conditions current for each teaching period in which they enrol.

## Offer Notes

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Upon successful completion of the pathway program, you may be eligible for an undergraduate scholarship for international students. No application is necessary. If you are successful, your scholarship offer will be confirmed by Western Sydney University. Further details of international scholarships can be found [https://www.westernsydney.edu.au/international/home/apply/admissions?/scholarships/western\\_sydney\\_international\\_scholarships\\_undergraduate](https://www.westernsydney.edu.au/international/home/apply/admissions?/scholarships/western_sydney_international_scholarships_undergraduate).

### FEES AND REFUND POLICY

Acceptance of this offer is subject to the [WSUIC Student Fees and Refund Policy](#) and [WSU International Student Fees and Refund Agreement](#). This policy applies to programs registered under the WSUIC CRICOS provider code (03663C). The full text of the College's refund agreement is incorporated in this Letter of Offer.

English language programs offered by Western Sydney University The College (The College) are subject to [The College English Language Cancellation and Refund Agreement](#) as they are registered under The College's CRICOS provider code (02851G). You can access this agreement on [The College Policies and Procedures](#) webpage.

Disclaimer: Western Sydney University International College reserves the right to vary program fees, program content and structure, campus of study and graduate requirements. Students will be subject to fees and conditions current for each teaching period in which they enrol.

When you accept this offer, you will be issued with a Confirmation of Enrolment (CoE) which you should use to apply for a student visa as soon as you are able. For information as to the current status relating to applying for a student visa, please refer to the Australian Government Department of Home Affairs (DHA) website: [Coming to Australia | COVID-19](#) and the [border\(homeaffairs.gov.au\)](#).

Please visit our [Frequently Asked Questions](#) page for more information.

### **Student visa refusal outcome**

If you commence study online and subsequently receive a student visa refusal outcome from DHA, you will be eligible to receive a full refund of the tuition fees you have paid. To receive a full refund, you must submit your refund request within two weeks of your DHA visa refusal notification in accordance with clause 4.8.2 of Western Sydney University International College's [Student Fees and Refunds Policy](#). You will not be eligible for a full refund after this date.

Note: if your student visa is refused after you have completed your first session of study, you will be required to discontinue enrolment and withdraw from your course but you will still receive a transcript of the units you have completed. Please refer to the [Student Fees and Refunds Policy](#) for information.

### **Overseas Student Health Cover (OSHC)**

As a mandatory student visa requirement, the Department of Home Affairs requires all student visa holders to maintain their OSHC for the duration of their student visa. Students who do not maintain their OSHC are at risk of not complying with their visa condition 8501.

If at the end of your study, you have a period of cover that is unused, you can apply to Allianz for a refund, when you evidence your final departure from Australia. For more information, please visit <https://www.allianzcare.com.au/en/student-visa-oshc.html>.

If you are not covered by Allianz and have OSHC with another provider, please contact the provider for information.

### **Responding to your offer**

You can accept, defer or decline your offer by logging into the [WSUIC Online Application System](#) (your agent can also do this on your behalf if required). Accepting your offer requires the provision of any necessary acceptance documents and the payment of the acceptance fee that is outlined in this offer. You must sign and date the Declaration of Acceptance included in this offer letter.

If you wish to defer your offer you may do so for a maximum of 12 months. If you defer for 6 months, please note that not all courses start in the middle of the year. If you defer for 6 months or more you may be subject to different admission requirements and fees than those that applied at the time you deferred.

### **Acceptance Deadline**

Western Sydney University International College and Western Sydney University encourage you to accept this offer as quickly as possible to secure your place and avoid disappointment. Places in some courses are subject to strict quotas.

### **Applying for a student visa**

Once you have provided all the required acceptance documents and paid the acceptance fee deposit, we will issue you the Confirmation of Enrolment to apply for your student visa. Please allow adequate time to apply for your visa. Tips to prepare your student visa application are available [here](#).

### **Orientation**

Orientation is compulsory for international students. Please check the Orientation details on the [website](#) for further information.

### **Moving to Sydney**

For information on accommodation, obtaining a visa, and living in Sydney, please visit the College Life section on our [website](#) for further information.

Western Sydney University offers a wide range of on-campus accommodation, providing you with high quality, affordable accommodation that gives a rich and balanced living and learning environment. On campus accommodation is in high demand so you should consider this as soon as possible. For information and bookings visit the Western Sydney University Village site [here](#).

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We hope to see you at Western Sydney University International College, and we look forward to assisting you in achieving your dreams.

Yours sincerely,



Dr Jason McGovern  
Campus Director and Principal  
Western Sydney University International College

Western Sydney University International College Admissions: Phone: +61 2 9685 9828 Email: [mypathway@westernsydney.edu.au](mailto:mypathway@westernsydney.edu.au)

Western Sydney University International College ABN 25 604 796 189 is a registered provider under the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) Provider Code 03663C. Western Sydney University ABN 53 014 069 881 is a registered provider under the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) Provider Code 00917K. Western Sydney University Enterprises Pty Limited ABN 44 003 474 468 trading as Western Sydney University The College (CRICOS Provider Code 02851G) is a wholly owned entity of Western Sydney University. Academic Pathway programs are delivered by Western Sydney University International College under arrangements with Western Sydney University and Western Sydney University The College.



This form must be completed and signed by international students who want to accept an Offer for a place at Western Sydney University International College. Before signing and returning this form please ensure that you have:

- read and understood the *Acceptance Terms and Conditions* included with your offer letter
- read and understood The College English Language Cancellation and Refund Agreement if an English language program offered by The College is packaged with your offer letter
- read and understood the *International Student Fees and Refund Agreement* included with your offer letter
- read and understood the *EAP Scholarships Terms and Conditions*
- completed and signed the declaration on this *Acceptance Form*

## Personal Details

First name:	Javohir	Family name:	OTANAZAROV
Title:	Mr	Date of Birth:	17 October 2006
Citizenship:	UZBEKISTAN	Passport No:	FA8323080
Birth Country:	UZBEKISTAN	Offer Issue Date:	8 April 2024

## Program Details

Program:	Campus:	Start Date:	End Date:
Standard Foundation Studies Program in Business (0100888)	Parramatta CBD Hassall St (Full-Time)	28 October 2024	22 June 2025
Bachelor of Business (2786) (089205G)	Parramatta City (Full-Time)	28 July 2025	14 July 2028

## Acceptance Fee Deposit

The following fees are payable on acceptance of your offer:

Note: Amounts have been rounded to nearest 100 for banking currency transaction convenience. You may choose to pay more than the amounts shown below. Any overpayment will be credited to your student account. If there is a shortfall in payment received you are required to pay the outstanding balance at enrolment.

Course 1 Deposit	+ AU\$10,909.00	Overseas Student Health Cover	+ AU\$0.00
Course 2 Deposit	+ AU\$5,000.00	Enrolment Fee (if applicable)	+ AU\$200.00
Course 3 Deposit	+ AU\$0.00	Less Amount Previously Paid (if applicable)	- AU\$0.00
Total Course Deposit	= AU\$15,909.00		
<b>Total Acceptance Fee:</b>			<b>= AU\$16,109.00</b>

## Payment Methods

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Please indicate the method by which you wish to pay:

**Pay via the Flywire Portal**

We use Flywire to provide you with easy and secure payment options. You can pay your acceptance fee using your home currency or another international currency from your bank account, credit card or e-wallet.



1. Login and accept your offer
  - o For agents managing applications on behalf of students, please login to the [StudyLink Partner Portal](#)
  - o For students who have applied directly, please login to the [Applicant Portal](#)
2. Select Flywire as the payment method and you will be redirected to Flywire to complete your payment.
3. Enter your payment details and confirm your payment booking, receive instructions on how to complete the payment process, depending on your payment method.
4. Once payment is made you will have access to real-time payment tracking through email, in-app and text alerts.
5. Once funds are received, Flywire will pass the payment to Western Sydney University International College and send you a confirmation of payment.

### Flywire customer support

If you have any issues regarding payment, please contact Flywire at:

**Email:** [support@flywire.com](mailto:support@flywire.com)

**Phone:** +61 2 8311 4772

**International Phone Numbers & FAQs:** [flywire.com/support](https://flywire.com/support)



**WeChat:** 

*Please note: Flywire became our payment partner in December 2023. Invoices and Letters of Offer sent to you prior to this date may have included different payment information.*

**BPAY**

To make payment via BPAY, call your bank, credit union or building society to make payment from your cheque or savings account and use the following details:

Billers Code: <b>216598</b>	Reference: <b>00488213</b>
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Western Sydney University International College requires that the BPAY receipt be sent by email to the Admissions Team at [mypathway@westernsydney.edu.au](mailto:mypathway@westernsydney.edu.au), along with the complete Acceptance Form.



If you need further information about the payment methods available to you, please contact the Admissions Office at [mypathway@westernsydney.edu.au](mailto:mypathway@westernsydney.edu.au).

## Overseas Student Health Cover (OSHC)

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It is a condition of your student visa that you maintain Overseas Student Health Cover (OSHC) for the duration of your visa. For exceptions to this condition, click [here](#). For information on OSHC, click [here](#).

## Declaration of Acceptance

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- I accept the offer of admission in the above named programs, as indicated on the attached offer letter, including any course credit or advanced standing set out in that letter of offer.
- I declare that, before accepting the offer, I have read and understood the letter of offer and this acceptance form (including the terms and conditions) or if applicable, my agent has explained these to me.
- I acknowledge that my acceptance of this offer for admission into the program of study is on a 'first-come-first-served basis' and subject to there being a sufficient number of places available in that program. If this occurs after Western Sydney University International College receives my payment, I will be entitled to a refund of my fees, but not to any other compensation.
- I declare that I am aware that English Language Programs consists of 20 hours of scheduled course contact per week.
- I declare that I have read and understood the *EAP Scholarships Terms and Conditions*.

Student's Signature:

Parent/Guardian Signature\*:

Date:

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*\*If you are under 18 years old at the time of acceptance your parent or guardian must also sign:*





**In accepting the attached offer, I declare, agree and confirm as follows:**

**I confirm that I have read and understood information provided to me about:**

- I am a genuine applicant for admission to Western Sydney University International College and intend to undertake and complete all programs listed in my offer letter as a full-time student in accordance with the genuine temporary entrant and genuine student requirements as set by the Australian Department of Home Affairs. I understand that Western Sydney University International College may cancel my enrolment at any time if I no longer meet these requirements;
- All documents I have submitted as part of my application to study at Western Sydney University International College are authentic, valid, accurate and complete, that I am aware that Western Sydney University International College will rely on them, and that incomplete, misleading or inaccurate information may result in my enrolment being cancelled and Western Sydney University International College reporting this to relevant authorities;
- I will promptly notify Western Sydney University International College of any change to my contact details or to any information or documents that I have provided as part of my application or my acceptance of the offer;
- My tuition fees are due for payment no later than the commencement of each session of study. However, the Western Sydney University International College may at any time change the due dates for payment for tuition and other fees by notifying me in writing to that effect. I understand that non-payment by that due date will result in my enrolment being cancelled, which in turn may have implications for my Australian student visa. I also understand that acceptance of this offer is subject to successful clearance of those funds as set out in the Payment Details section of this form and by the due date(s) for payment;
- I am only entitled to a refund of fees in accordance with the terms of the Western Sydney University International College (CRICOS Provider Code 03663C) International Student Fee and Refund Agreement, Western Sydney University (CRICOS Provider Code 00917K) International Student Fees and Refunds Agreement and The College (CRICOS Provider Code 02815G) English Language Cancellation and Refund Agreement which are compliant with the requirements of the ESOS National Code of Practice;
- I will be bound by and will comply with all Western Sydney University International College rules and policies applicable to me as an international student from time to time, including student fees and refunds, admission, enrolment, progression and conduct;
- That any academic credit or advanced standing granted to me (as set out in the attached offer) may decrease the total duration of my program;
- Western Sydney University International College has the right to vary programs, including their content, structure, entry requirements (including score conversions) and completion or graduation requirements at any time;
- Western Sydney University International College has my permission to contact third parties (including other Australian or overseas education institutions) for the purpose of verifying the authenticity of any document or information provided by me in connection with my application or enrolment, including any sponsor for payment of fees;
- I have genuine and sufficient access to funds to cover tuition fees, living expenses, Overseas Student Health Cover, and all other related costs and expenses incurred by me and any dependants of mine during my enrolment with Western Sydney University International College. I understand I will not be eligible for any financial or other assistance from Western Sydney University International College should I no longer have sufficient funds.
- My acceptance of this offer for admission into the program of study is on a "first come first served" basis, and there being a sufficient number of places available in that program. If this occurs after Western Sydney University International College receives my payment, I will be entitled to a refund of my fees, but not to any other compensation;
- The attached letter of offer and this acceptance form the entire agreement between Western Sydney University International College and me about its subject matter, and that this agreement is governed by and subject to the laws in force in New South Wales, Australia. I confirm that any other information given, or representations made to me previously are superseded by this agreement.
- Information is collected on this form and during enrolment in order to meet Western Sydney University International College obligations under the ESOS Act and the National Code 2018; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018. Information collected about me on this form and during my enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the TPS Director. In other instances information collected on this form or during my enrolment can be disclosed without my consent where authorised or required by law and in accordance with Western Sydney University's Privacy Policy and Privacy Management Plan:  
<https://internationaleducation.gov.au/Regulatory-information/Education-Services-for-Overseas-Students-ESOS--Legislative-Framework/National-Code/Pages/default.aspx>
- In the event that the College is unable to provide or ceases to provide the program that I have paid for, and if the College fails to either offer me an alternative program that I accept or pay me a refund of my unspent prepaid tuition fees, the Tuition Protection Service of the Australian Government will assist me in finding an alternative program or to get a refund if a suitable alternative is not found. Further information on how they may assist can be found at <https://tps.gov.au>;
- This written agreement and the right to make complaints and seek appeals of decisions and action under various processes does not affect my rights to take action under the Australian Consumer Law if the Australian Consumer Law applies.

**I also confirm that I have read and understood information provided to me about:**

- The program of study I will undertake, including a general description of the content, the qualification that I will gain upon successful completion (if applicable), the duration of the program, the teaching and assessment methods used, any compulsory work placements (if applicable) and the details and location of any other provider involved in delivering the program;
- The admission requirements of the program, including English language proficiency, inherent requirements, educational qualifications or work experience required and whether course credit may be required;
- The local environment in which I will be studying, including locations of campuses, accommodation options and approximate costs of living;
- The facilities, classroom equipment, learning resources, support services and complaints and appeals process available to me while undertaking the program;
- The grounds on which my enrolment may be deferred, suspended or cancelled;
- The Education Services for Overseas Students framework (see <https://internationalcollege.westernsydney.edu.au/esos-compliance>);
- Details of all fees I am required to pay as an enrolled student at Western Sydney University International College including due dates for payment.

**I also confirm that I understand or agree as follows:**

- If I am accompanied by any school-age dependents, I am required to send them to school and to pay their full fees for enrolment in a government or nongovernment school, as well as other expenses related to their education;
- It is a requirement of my Australian student visa that I have in place, for the duration of the program, Overseas Student Health Cover (see overleaf for more information);
- I will comply with the conditions of my student visa to maintain satisfactory progress to complete my course within the original duration of my student visa.
- I must provide Western Sydney University International College, within 7 days of my arrival in Australia, details of my Australian residential address, contact telephone number and contact details in case of an emergency and advise of any changes to any of those within 7 days;
- I should arrive in Sydney in time to attend the International Student Orientation Program that is offered before classes begin (see <https://internationalcollege.westernsydney.edu.au/orientation>).
- If I decide to transfer to another provider during my studies at Western Sydney University International College, I must first obtain a release letter from Western Sydney University International College and Western Sydney University, which will be assessed under the Western Sydney University International Student Transfer Procedures which are compliant with the ESOS National Code of Practice.
- I am responsible for keeping a copy of this written agreement as supplied by Western Sydney University International College and receipts of any payment of tuition fees or non-tuition fees.

**WESTERN SYDNEY  
UNIVERSITY**



International College

# STUDENT OFFER INFORMATION



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# WELCOME

## TO WESTERN SYDNEY UNIVERSITY INTERNATIONAL COLLEGE

Congratulations on taking the next step in your future, and joining us at Western Sydney University International College. As a student at our College, you are already a part of our Western Sydney University community.

Small class sizes and individualised attention from academic staff provide a well-supported environment for you to succeed in your tertiary studies.

Successful completion of our University Foundation Studies or Diploma programs guarantees entry into a corresponding Western Sydney University undergraduate degree program.

Our courses are accredited and quality-assured to provide the best preparation for success.

Western Sydney University International College is conveniently located in the heart of the Parramatta Central Business District, and hub for the thriving Greater Western Sydney region.

There are great opportunities for casual part-time work whilst studying and for post-study career opportunities.

We hope to see you at the International College in 2024, and we look forward to assisting you in achieving your dreams.

Dr Jason McGovern  
College Director and Principal



## Graduate Outcomes

As a graduate of Western Sydney University, you will enjoy many benefits of a world-class university. The unique combination of academic excellence, global opportunities, desire and ambition will ensure you are on the path for career success.

Graduate job-ready – We work with community, business partners and industry leaders to develop course content that meets the needs of employers and the jobs of the future.

Discipline specific knowledge and capabilities – You will leave the University with the necessary information and skills that ensure you gain entry into your chosen field, whether that be locally or abroad.

Communication skills – Develop effective communication skills that will ensure you succeed in the modern workplace.

Digital literacy – Acquire the knowledge, skills and behaviours for the usage and comprehension of information in the digital age.

Teamwork – Build trust and foster creativity and learning through working with fellow students and teachers in a collaborative environment.

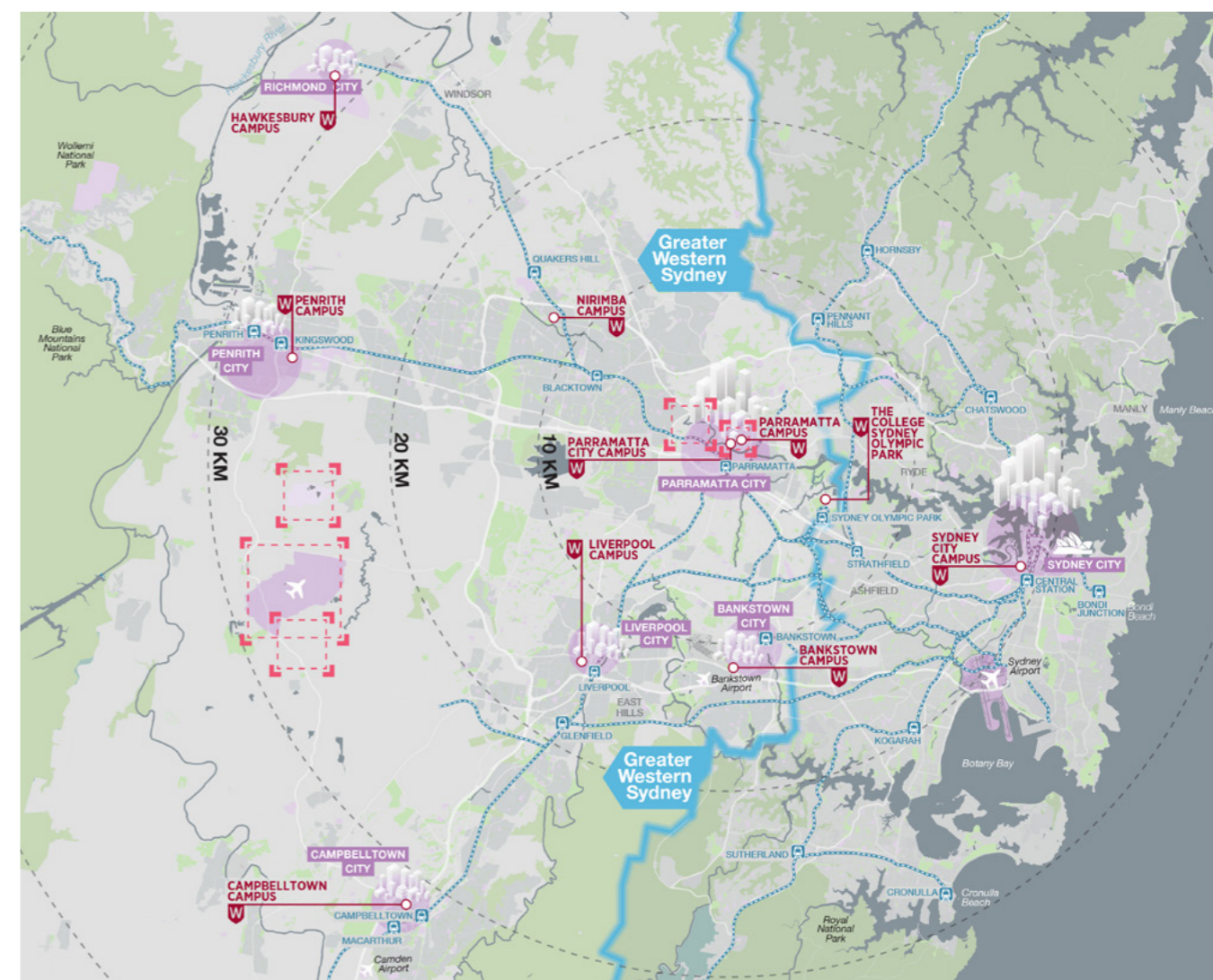


## The International College Campus

Western Sydney University International College is at our Parramatta City campus, located at level 6, 6 Hassall St, Parramatta. As an International College student, you will enjoy modern teaching and learning spaces along with breakout areas, computer facilities and extensive open space all located on campus.

The campus is conveniently located and easily accessible via public transport systems. There is also a free shuttle bus service nearby to the Western Sydney University Parramatta campus.

As a student at our Parramatta City campus, you can enjoy a range of food outlets, recreation areas, entertainment venues and shopping centres at your doorstep, as well as a short walk from the Parramatta Transport Interchange.





## Arafat Izhar - Bangladesh

GRADUATE STUDENT  
UNIVERSITY FOUNDATION STUDIES:  
BUSINESS. CURRENTLY AT WESTERN  
SYDNEY UNIVERSITY STUDYING BACHELOR  
OF BUSINESS, MAJOR IN ACCOUNTING

‘After completing year 12, I was very confused about what I wanted to do, particularly as my results were not that good. The Australian education system has a good reputation in Bangladesh and the lifestyle was appealing to me. I studied University Foundation Studies: Business and I really enjoyed the student environment. Western Sydney University International College provided a lot of social opportunities, and everyone knows your face! The teachers helped me understand the course materials which really made a difference. At Western Sydney University it’s more about independent learning and the International College prepared me for that. One day I would like to work at one of the Big 4.’



## Campus Life

### Accommodation

There is a range of accommodation options nearby to suit your lifestyle and budget, giving you every opportunity to immerse yourself in a rich and vibrant learning environment.

With a range of activities, sporting facilities, indoor and outdoor entertainment, living on campus at Western Sydney University is a great opportunity to meet a range of people from different cultures, make new friends and embrace the next phase of your life. Visit [uwsvillage.com.au](http://uwsvillage.com.au) to find out more about living on campus.

If you want to live nearby but not on campus, or you missed the living on campus application cut-off date, there are always alternative options around the Western Sydney region.

### Homestay

A homestay involves staying in either a single or shared room at the home of an Australian family. It is a great opportunity for you to immerse yourself in the English language and Australian culture, either for the duration of your study, or while you find your own accommodation.

For more information click here: [homestay](#)

### Working in Australia

As an international student, you may work up to 40 hours per fortnight during each study session and unlimited hours when your course is not in session. Permission to work is automatically included in your student visa. Although you are able to work in Australia, you cannot rely on that income to fund your tuition fees or living costs for the duration of your stay in Australia. Many international students choose to work part-time during their studies, but it is unrealistic to expect that you will find part-time work as soon as you begin looking for it. You will first need to become familiar with the city and the areas where part-time employment is available. It is also important to understand your study obligations before you commit yourself to part-time work. For more information, please visit: [studyaustralia.gov.au](http://studyaustralia.gov.au)

### Health Cover

Overseas Student Health Cover (OSHC) is insurance that provides cover for medical and hospital care which you may need while you are in Australia. OSHC will also pay for most prescription drugs and emergency ambulance transport.

If you are an international student studying in Australia and have a student visa, you must purchase an approved OSHC policy from a registered health insurance company - commonly referred to as health funds. You will need to buy OSHC before you come to Australia, to cover you from the day you arrive. It is a student visa condition that all students maintain OSHC throughout their stay in Australia.

Be aware that while OSHC represents excellent value in health insurance, it does not cover every medical circumstance or cost. You should note the exclusions given in the product description.

For more information, please visit: [homeaffairs.gov.au](http://homeaffairs.gov.au) or the website of Allianz (our preferred provider) [oshcallianzassistance.com.au](http://oshcallianzassistance.com.au).



[internationalcollege.westernsydney.edu.au](http://internationalcollege.westernsydney.edu.au)

## Life in Sydney

### Living in Sydney

Sydney is one of the world's truly great multicultural cities, with a population representing more than 180 different national backgrounds. Recently named as one of the world's most popular cities for international students by QS Top Universities, Sydney is a great choice if you are looking to study in a vibrant, cultural, lively city.

Sydney boasts world-class cultural and educational institutions, iconic structures such as the Sydney Opera House and the Sydney Harbour Bridge, and is the commercial heart of the nation. It offers citizens and visitors enchanting park-lands and beaches, world-class shopping facilities and restaurants, and great late night bars and clubs. Sport is a vital part of Sydney life and there are plenty of teams to support and a variety of sports to play. It is the oldest city in Australia and the number one destination for overseas tourists. The city is also flanked on three sides by large wilderness areas, including the World Heritage-listed Blue Mountains National Park. For more information about Sydney, see [visitnsw.com](http://visitnsw.com)

### Living in Parramatta

Parramatta is Sydney's second largest Central Business District and is only 30 minutes from Sydney's Central railway station. Parramatta is a vibrant, multi-cultural district. It has already become an attractive location for global organisations, providing students like yourself with more internship and job opportunities.

### PARRAMATTA CLIMATE

Average temperatures in:

→ **Summer (December – February)**  
17-29°C

→ **Autumn (March – May)**  
12-23°C

→ **Winter (June – August)**  
6-19°C

→ **Spring (September – November)**  
11-23°C

### Living in Greater Western Sydney

The Greater Western Sydney region is the home of Western Sydney University and Western Sydney University International College. It stretches from Parramatta, the geographical centre of Sydney, to the Blue Mountains on the western edge of the metropolitan Sydney area. Greater Western Sydney is also a global centre for trade, innovation and learning, with the third largest economy in Australia. Of the top 500 companies in Australia, 150 are based in the area, making it the ideal location for future leaders. Home to more than one in eleven Australians, Greater Western Sydney has the most diverse multicultural community in the world. As an international student studying at the International College, and with half the world's nations represented in Western Sydney, you have every chance of feeling at home in the region. Greater Western Sydney is also home to the largest urban Indigenous population in Australia, which includes the traditional Aboriginal groups - Darug, Gandangara and Tharawal.



Parramatta Square

# STEP 1 ACCEPT YOUR OFFER

## HOW TO ACCEPT YOUR OFFER

### PAY YOUR FEES TO ACCEPT YOUR OFFER

Payments should be made in Australian dollars to Western Sydney University International College by bank cheque or international bank draft. Payment can also be made by direct transfer to:

#### Flywire

If you are a future student, please refer to your Letter of Offer for payment information. If you are a current/returning student, please make payments through your student portal.

#### Pay via our online payment portal

Western Sydney University International College accepts various payment options through our official payment partner – Flywire.

Flywire became our payment partner in December 2023. Invoices and Letters of Offer sent to you prior to this date may have included different payment information.

This portal allows you to:

- Execute, track and confirm your payment online in a secure portal
- Use familiar payment options from your home country, in 140+ currencies
- Access a 24/7 multilingual customer support team for assistance
- Save on bank fees and ensure the best exchange rates with Flywire's best price guarantee.

#### How to make a payment to Western Sydney University International College

1. Visit your Western Sydney University International College student portal to begin your payment.
2. Go to the payment/fees section of your student portal.
3. Select the country from where you are paying and your preferred payment method.
4. Enter your payment details and confirm your payment booking.
5. Receive instructions on how to complete the payment process, depending on your payment method.
6. Once payment is made you will have access to real-time payment tracking through email, in-app and text alerts.

#### Need Help?

Visit [Flywire FAQ page](#) for guidance on frequently asked questions. Alternatively, please email [support@flywire.com](mailto:support@flywire.com) or call **+61 2 8311 4772** Monday-Friday, 8.30 am – 5.00 pm AEST.

#### BPAY

To make payment via BPAY, call your bank, credit union or building society to make payment from your cheque or savings account and use the following details:

<b>Bill Code:</b>	216598
<b>Reference:</b>	Refer to offer letter

Western Sydney University International College requires that the BPAY receipt be sent by email to the Admissions Team at [mypathway@westernsydney.edu.au](mailto:mypathway@westernsydney.edu.au), along with the complete Acceptance Form.

If you need further information about the payment methods available to you, please contact the Admissions Office at [mypathway@westernsydney.edu.au](mailto:mypathway@westernsydney.edu.au).

On receipt of your fees, your place at Western Sydney University International College will be confirmed. Most Letters of Offer issued by the International College are packaged with an offer from Western Sydney University, hence Western Sydney University International College will issue eCoEs (Electric Conditions of Enrolment) as required. The eCoEs is the key document required for your visa application.

# STEP 2 APPLY FOR YOUR VISA

All international students must be in possession of a current study visa to be able to study in Australia. This visa is issued by the Australian government and application must be made directly to the nearest Consulate or Embassy.

You are encouraged to use the services provided by our local agents who understand this process. The main documents required are:

- Letter of Offer from Western Sydney University International College
- Electronic Confirmation of Enrolment (eCoE), which is issued by the International College upon satisfying all conditions of entry, completion of acceptance form and upon receipt of fees
- Medical Examination Results
- Proof that the OSHC (Overseas Student Health Cover) has been arranged
- Proof of financial capability to pay tuition fees and living expenses

## Student visas are granted with certain conditions attached, including that you must:

- Satisfy course requirements - must attend a minimum 80% of all scheduled classes and make satisfactory academic progress
- Remain enrolled at all times
- Inform your education provider of any change of address
- Contact your current education provider if wanting to change institution within the first six months of commencing the principal course

Western Sydney University International College is obliged under Australian Legislation to notify the Department of Home Affairs immediately when becoming aware of a breach regarding a student visa. Please visit: **Department of Home Affairs**



# STEP 3 ENROL

## ATTEND ORIENTATION!

An Orientation program is arranged for you prior to the commencement of each study period. Attendance is compulsory for all new students. The date of your Orientation is detailed in your welcome letter. During Orientation, you will learn about the campus and student support programs, and you will meet your new classmates. You will also arrange your timetable and enrol in new units as necessary for your course.

We look forward to welcoming you!

## CONDITIONS OF ENROLMENT

These conditions of enrolment are indicative and provided to overseas applicants for information purposes only. These conditions of enrolment do not constitute a binding agreement. Successful applicants will receive the Terms of Offer which, together with the Letter of Offer and Acceptance of Offer, form a binding Agreement between Western Sydney University International College and the recipient of a Western Sydney University International College Letter of Offer.

## General Conditions of Enrolment for International Students:

1. The availability of a complaints and appeals process, does not remove the right of the student to take action under Australia's consumer protection laws. Overseas students may access appeals advice and dispute resolution services through the **Commonwealth Ombudsman**. For more information, visit: **ombudsman.gov.au**. The International College takes feedback and complaints seriously. You can contact us at: **WSUIC-Complaint@westernsydney.edu.au**
2. These Enrolment Conditions and the final Terms of Offer may be subject to variation as necessary to comply with any Australian Commonwealth or State law, regulation or amendment thereof.
3. Western Sydney University International College's responsibilities to the student pertain only to the Western Sydney University International College course outlined in the Letter of Offer. Further agreements must be signed with Western Sydney University for courses offered by and studied at that institution.
4. All conditions and special notes contained in a Letter of Offer must be met and/or agreed to prior to Western Sydney University International College issuing a Confirmation of Enrolment.
5. Students must meet the minimum English language proficiency requirement, as stated on the Letter of Offer, for entry into the course. English Language proficiency may be tested as part of the application process. Where the test reveals that the English language skills are insufficient, at the discretion of Western Sydney University International College, students will be required to undertake an additional (free) Academic Language Enrichment Program in their first period of study; a Tertiary Communications Skills unit in the first period of study (chargeable) or enrol in an ELICOS course prior to the commencement of the Western Sydney University International College course.
6. Attendance at orientation is compulsory; therefore, international students must ensure a relevant visa is issued in time to attend orientation. Special permission must be sought for non-attendance at orientation.
7. You are expected to attend all classes and undertake all tests and examinations during a course and must abide by all rules and regulations of Western Sydney University International College that are in force at the time of your enrolment.
8. Western Sydney University International College may use its discretion to temporarily suspend the enrolment of a student on the grounds of misconduct by the student or on grounds of compassionate or compelling circumstances in accordance with its Student Misconduct Rule.
9. International students are protected by the Education Services for Overseas Students (ESOS) legislative framework. For more information, visit **internationaleducation.gov.au/regulatory-information/pages/regulatoryinformation.aspx**
10. In the event of circumstances requiring medical care and where it is not possible to contact the parent/guardian, Western Sydney University International College is authorised to seek and provide appropriate medical care.
11. The International College has adopted a student refund policy. For full details, please visit the website at **internationalcollege.westernsydney.edu.au**





# WELCOME

Congratulations and thank you for choosing Western Sydney University.

You are one step closer to experiencing world class education from leading academics in Australia. You will learn from internationally recognised, ground-breaking researchers, and from highly qualified lecturers who are passionate about teaching and learning.

At Western Sydney University, we will prepare you to be a global citizen and change maker. Our students are skilled and ready to achieve great things in their communities, their workplaces, and the world. A Western Sydney University education will equip you with knowledge, practical skills, and real-life experiences to future-proof your career; with work experience placements, internships, international mobility opportunities, and volunteering options.

This International Offer booklet will explain the excellent services and facilities we offer that will help you to maximise your potential while at Western Sydney University.

I look forward to welcoming you soon.

Associate Professor Linda Taylor  
Pro Vice-Chancellor, International

## Why study at Western Sydney University?

Located in the heart of one of Australia's fastest growing economic regions, Western Sydney University offers unlimited potential to students with the talent, drive and ambition to succeed.

Western Sydney is an exciting place to be. As the nation's third largest economy and one of the fastest growing population and employment centres, it is an increasingly important, dynamic and culturally diverse hub of business, industry and innovation.

With a large multicultural population of more than two million people from 170 nations, Western Sydney's global links are creating unlimited opportunities for international business, investment, education and cultural exchange.

Ranked amongst the top two per cent of universities in the world, Western Sydney University values academic excellence, integrity and the pursuit of knowledge. We are globally focused, research-led and committed to making a positive impact on the communities we engage with.

To ensure you have the most enriching experience at university, we have designed and implemented a range of innovative programs, such as The Academy, while our scholarships and leadership programs help you shape a successful future.

### YOUR SUCCESS STARTS HERE.

#### → LEADERSHIP IN ONE OF AUSTRALIA'S FASTEST GROWING REGIONS

With a large multicultural population and expanding international reach, we are uniquely placed to help students tap into a global mindset. Through our strong ties to local business, industry and community leaders, our students have access to exciting study, work and community engagement opportunities within Western Sydney and across the globe.

#### → REPUTATION FOR EXCELLENCE

We're ranked amongst the top two per cent of universities in the world, with a growing international reputation for research-led, student-centred learning.

#### → OUR STUDENTS SIT AT THE HEART OF EVERYTHING WE DO

Our student-centred approach is responsive to your needs. We offer you the choice of on-campus, online and flexible study options, combined with work-integrated learning in clinical, community and professional environments. Through work experience placements, internships and volunteering opportunities, you'll get the real-life experience, practical skills and knowledge you'll need for your future career.

#### → OUR STUDENTS ARE PARTNERS IN LEARNING

Unlike the traditional lecturer-down approach, our pioneering model of co-created learning treats our students as partners in their education. We empower students to share ideas, constructively challenge their lecturers and one-another through peer-to-peer mentoring, and develop their creativity and cognitive skills.

#### → OUR CURRICULUM REFLECTS THE NEEDS OF THE WORLD WE LIVE IN

We acknowledge that in today's fast-paced and changing world, universities don't have the monopoly on knowledge or education. Through our approach, we also work with our community, business partners and industry leaders to develop course content that meets the needs of employers, prepares students for the jobs of the future and responds to the challenges of a global workplace.

#### → WE EMBRACE TECHNOLOGY-INFUSED LEARNING

From our online learning environments, use of digital technologies to enhance the study experience, to our on campus computer laboratories, innovative social learning spaces, and state-of-the-art research and clinical facilities, we adopt new and emerging technologies to provide a richer educational experience.

#### → OUR RESEARCH HAS GLOBAL IMPACT

We see learning and research as connected aspects of the student experience. Our research ethos is underpinned by a commitment to make positive change in the world, putting you close to world-leading research that is changing lives in the communities we serve.

#### → WE ARE GLOBALLY FOCUSED AND CONNECTED

With our growing international reach and reputation, we offer the opportunity to travel, learn and work in more than 300 destinations around the world through our Global Mobility, internship and work-placement programs.

#### → UNLIMITED OPPORTUNITIES FOR SUCCESS

From Advanced degrees and The Academy, to The College and alternative entry programs, scholarships, internships and student exchange opportunities, we provide multiple pathways for entry and academic success.

# FEES AND REFUND AGREEMENT

(Effective July 2019)

## PART 1 – SCOPE, PURPOSE AND DEFINITIONS

### SCOPE AND PURPOSE

- The terms and conditions of this Agreement apply to all international students who accept an offer of enrolment to a course of study at Western Sydney University International College.
- This Agreement applies to courses registered with CRICOS by Western Sydney University International College (CRICOS provider number 03663C).
- This Agreement, and the availability of complaints and appeals processes, does not remove your right to take action under Australia's consumer protection laws (ESOS National Code, Standard 3.2.d) as well as your right to pursue other legal remedies.
- This Agreement should be read in conjunction with:
  - ESOS Legislative Framework ([click here](#) to view or download);
  - Western Sydney University International College's obligations under the Simplified Student Visa Processing framework;
  - The following Western Sydney University International College policies ([click here](#) to view or download):
    - Admissions Policy;
    - Enrolment Policy;
    - Student Fees and Refunds Policy; and
    - Progression and Examinations Policy.
- This Agreement is provided in accordance with the ESOS Act and the ESOS National Code.

### DEFINITIONS

- For the purpose of this Agreement, the following definitions apply:

<b>Agreed starting period</b>	The first day of a course shown on the CoE. The first day of any subsequent teaching session. If a student is unable to start on the agreed starting day due to circumstances beyond their control and notify Western Sydney University International College in writing, a new agreed starting day may be negotiated. The University will inform the student in writing of a new agreed starting day in such circumstances.  NB: This definition is the equivalent to the "agreed starting day" for the purpose of the ESOS Act.
<b>Census date</b>	The official deadline for finalising enrolment for the teaching session. The census dates for all teaching sessions are available <a href="#">here</a> .
<b>Commencing student</b>	A student intending to enrol in a course at Western Sydney University International College in their first teaching session.  NB: A commencing student may also be either an "intending overseas student" or an "overseas student" for the purpose of the ESOS Act.

<b>Continuing student Confirmation of Enrolment (CoE)</b>	A student enrolled in a course at Western Sydney University International College who has completed at least one teaching session of study and who is eligible to continue into a subsequent teaching session and who meets the enrolment requirements of clause 16 of the Enrolment Policy. For more details, refer to the Enrolment Policy <a href="#">here</a> .  NB: This definition is the equivalent to the "overseas student" for the purpose of the ESOS Act.  The CoE provides evidence of a student's enrolment with a provider registered on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS). This evidence is required before DIBP will issue a student visa. The CoE contains information about the Provider, agent (if involved), course and duration of study in which the student has enrolled
<b>Course commencement date</b>	The agreed start day of a course or session. The day when the course of study starts as identified as the "proposed start date" on your CoE. The dates for all teaching sessions are available <a href="#">here</a> .
<b>CRICOS</b>	The Commonwealth Register of Institutions and Courses for Overseas Students.
<b>Deferment</b>	An Agreement between the student and Western Sydney University International College permitting the student to commence a course of study after the date shown on the original CoE.
<b>Due date</b>	The date that international fees are due to be paid. For each study session this is the advertised commencement date of the session. For a course, the due date is the proposed starting date shown on the CoE.
<b>ESOS Act</b>	<i>Education Service for Overseas Students Act 2000 (Cth)</i> .
<b>Exceptional circumstances</b>	Circumstances that involve something exceptional, compelling or compassionate that has affected a student and the cause of which was outside the student's control.
<b>Full-time study load</b>	Unless otherwise approved, you must be enrolled in full time study load (EFTSL).
<b>International Student</b>	An international student means a student who is not: <ul style="list-style-type: none"> <li>→ An Australian citizen;</li> <li>→ A New Zealand citizen;</li> <li>→ The holder of an Australian Permanent Resident Visa; or</li> <li>→ The holder of a permanent humanitarian visa.</li> </ul>
<b>Letter of Offer</b>	A letter or email issued by Western Sydney University International College which sets out the offer being made to a student, including but is not limited to an Offer of Admission, a Package Offer of Admission, or a Conditional Offer of Admission.
<b>OSHC</b>	Overseas Student Health Cover.
<b>Packaged student</b>	A student who has accepted a Package Offer of Admission to undertake up to three preliminary courses packaged with a principal University course of study.

<b>Preliminary course(s)</b>	Courses undertaken by packaged students which are prerequisites to the principal course at the University. A separate CoE is provided for each preliminary course.
<b>Principal course</b>	The main course of study at the University for a packaged student, for which the CoE and student visa is issued.
<b>Re-enrolment</b>	A process undertaken by continuing students prior to each teaching session which involves selecting units of study and paying tuition fees.
<b>Simplified Student Visa Framework (SSVF)</b>	A visa processing system introduced on 1 July 2016. Evidentiary requirements for visa grants are assessed on the basis risk rating applied to both prospective students and education providers.
<b>Student default</b>	A student default occurs in relation to a course in the circumstances set out in section 47A(1) of the ESOS Act, including where: <ul style="list-style-type: none"> <li>→ The student fails to start the course during the agreed starting period;</li> <li>→ The student withdraws from the course either before or after the agreed starting period;</li> <li>→ Western Sydney University International College refuses to provide the course to the student because:           <ul style="list-style-type: none"> <li>- The student failed to pay tuition fees as directed by Western Sydney University International College;</li> <li>- The student breached a visa condition; or</li> <li>- The student is suspended, excluded or expelled from Western Sydney University International College following a finding of misconduct.</li> </ul> </li> </ul> <p>It is noted that "agreed starting period" in this Agreement is the equivalent to "agreed starting day" under the ESOS Act.</p>
<b>Teaching session</b>	A specified period of teaching for units in a course set by the Western Sydney University International College. Teaching sessions will vary between courses of study. The dates for all teaching sessions are available <a href="#">here</a> .
<b>Tuition fees</b>	Fees received by Western Sydney University International College or Western Sydney University: <ul style="list-style-type: none"> <li>→ Either directly or indirectly from a commencing student or continuing student;</li> <li>→ From another person who pays the money on behalf of a commencing student or continuing student including any fees related to tuition, OSHC or any other costs relating to the course.</li> </ul> <p>NB: This definition is the equivalent to section 7 of the ESOS Act.</p>
<b>Tuition Protection Service</b>	An initiative of the Australian Government to assist international students whose education providers are unable to fully deliver their course of study, in effect from 1 July 2012.
<b>Western Sydney University International College default</b>	A Western Sydney University International College default occurs in relation to a course in the circumstances set out in section 46A(1) of the ESOS Act, including where: <ul style="list-style-type: none"> <li>→ Western Sydney University International College fails to provide the course to the student at the location at the commencement date; or</li> <li>→ After the course starts but before it is completed, the course ceases to be provided to the student at the location</li> </ul> <p>and the student has not withdrawn from the course before the date of the Western Sydney University International College default.</p> <p>It is noted that "agreed starting period" in this Agreement is the equivalent to the "agreed starting day" under the ESOS Act.</p>
<b>Unused tuition fees</b>	Tuition fees paid by a student to Western Sydney University International College and that are repayable to the student in any of the circumstances set out in this Agreement.

## PART 2 – ENROLMENT AND FEES

### ENROLMENT CONDITIONS

- As a condition of your enrolment at Western Sydney University International College, you agree to:
  - Pay all your tuition fees in accordance with this Agreement or as directed by Western Sydney University International College to maintain your enrolment and CoE.
  - Complete your enrolment by the agreed starting day for each of your sessions. You acknowledge that if you fail to do so, Western Sydney University International College is required by law to notify the Department of Home Affairs by cancelling your CoE. This may lead to the cancellation of your student visa.
  - Commence your course of study on the commencement date set out in your Letter of Offer and CoE. You acknowledge that if you fail to do so and have not been approved for a deferment of your course of study:
    - your offer of admission will lapse;
    - your CoE will be cancelled;
    - you may be required to lodge a new application for admission to Western Sydney University International College; and
    - you may incur additional fees.
  - Apply to Western Sydney University International College Admissions in writing no later than the census date if you wish to defer your studies and provide evidence of compelling or compassionate grounds for the deferral (**National Code 13.2**). In these circumstances, you agree to follow the procedure prescribed in Western Sydney University International College Enrolment Policy and Admissions Policy. For more details on policies and procedures, click [here](#).
  - Ensure that your study load in every teaching session will enable you to complete your course of study within your current visa period. Western Sydney University International College may be unable to issue your CoE if you reduce your study load without approval.
  - Pay the tuition fees for any additional units studied (including units repeated) at the rate that applies when you enrol in these units.
- If you are a continuing student but do not enrol in your compulsory study session by the agreed starting day you will be regarded as having abandoned your course. You acknowledge that in these circumstances Western Sydney University International College is required to start a process that may lead to the cancellation of your CoE. The cancellation of your CoE may lead to the cancellation of your student visa by Department of Home Affairs.
- You accept and agree that Western Sydney University International College reserves the right to discontinue or vary units, courses, announcements, or staffing at any time. You can view updated course and unit information in the **Student Guide**.

### FEES

- You accept and agree that all tuition fees must be received in Australian dollars, directly to Western Sydney University International College's nominated bank account. Important: Notwithstanding the definition of "tuition fees" under the ESOS Act, you must pay all tuition fees to Western Sydney University International College. Please do not pay your tuition fees to anyone other than Western Sydney University International College. If someone other than you is paying your tuition fees, it is your responsibility to ensure they make their payment directly to the Western Sydney University International College's nominated bank account. Otherwise, you risk being a victim of fraud and you may not be able to recover those tuition fees. If anyone asks you to pay your tuition fees to anyone other than Western Sydney University International College, please call or email Western Sydney University International College immediately for assistance.

**FEES continued...**

- 12.** It is your responsibility to pay your tuition fees on time in accordance with the due date set by Western Sydney University International College.
- 13.** Western Sydney University International College and Western Sydney University may increase your tuition fees at any time, but generally increases apply from 1 January each year. You can view the annual international student tuition fee for each course at [internationalcollege.westernsydney.edu.au](http://internationalcollege.westernsydney.edu.au)

**Commencing Students**

- 14.** You accept that, unless otherwise specified in your Letter of Offer, you will not receive your CoE until you have first paid to Western Sydney University International College:
- 13.1.** the tuition fee deposit, as stated in your offer letter;
- 13.2.** the Overseas Student Health Charge (if applicable) for the duration of your student visa; and
- 13.3.** any other fees as prescribed by Western Sydney University International College for your course, including the non-refundable deposit if you are a packaged student.
- 15.** You accept and agree that, as a commencing student, you are not eligible for a payment plan, or extension of time to pay tuition fees under any circumstances.
- 16.** If you are a packaged student, you agree to pay a non-refundable deposit, as specified in your offer letter, to Western Sydney University International College and which shall be applied towards your principal course of study at Western Sydney University. You acknowledge that your deposit will not be refunded other than in the circumstances set out in this Agreement. The deposit must be paid before Western Sydney University will issue your CoE.

**Important:** *Western Sydney University International College assesses international applicants against Genuine Temporary Entrant and Genuine Student requirements as defined in Ministerial Direction 53 issued by Department of Home Affairs. Western Sydney University International College is obliged to safeguard against applicants who are not genuine and will not refund your deposit except in those in circumstances set out in this Agreement. You will not be eligible for a refund if you request to transfer to another institution without meeting the requirements of a release in accordance with Standard 7 of the National Code. You acknowledge and agree that your deposit will be credited towards your tuition fees for your principal course.*

**Continuing Students**

- 17.** You agree that it is a condition of your continued enrolment at Western Sydney University International College that:
- 16.1.** You pay all tuition fees in full by the due date.
- 16.2.** You cannot re-enrol after the agreed starting period of the teaching session of study unless you first obtain permission from your unit coordinator in accordance with the **Enrolment Policy**.
- 18.** If you do not pay your tuition fees by the due date Western Sydney University International College will cancel your enrolment, unless you apply for and are granted an extension of time to pay in accordance with the procedure set out in the Student Fees Policy.

**PART 3 – REFUNDS****OVERVIEW**

- 19.** If you are eligible for a refund of any tuition fees paid to Western Sydney University International College under this Agreement, you may apply for a refund by completing and submitting the Fee Refund Form to Western Sydney University International College **Admissions**.
- 20.** Applications for refund of Western Sydney University International College tuition fees are accessed strictly in accordance with terms of this Agreement.
- 21.** If approved, refunds are paid in Australian dollars.
- 22.** All withdrawals are subject to the prescribed Western Sydney University International College withdrawal timelines and penalties.

**REFUND WHERE WESTERN SYDNEY UNIVERSITY INTERNATIONAL COLLEGE DEFAULTS OR OFFER IS WITHDRAWN**

- 23.** In the unlikely event of a Western Sydney University International College default, or that your offer of a place is withdrawn, you are entitled to a refund of all tuition fees already paid but unused, unless: **22.1.** you have withdrawn or discontinued prior to the day of the Western Sydney University International College default; or **22.2.** you have accepted another offer at Western Sydney University; or **22.3.** the circumstances specified in the Student Fees and Refunds Policy (No Refund) of this Agreement apply.
- 24.** If Western Sydney University International College offers you a place in another course of study, you may accept that offer, rather than apply for a refund. Any fees already paid including any deposit will be credited towards tuition fees payable for that other course of study.

**REFUND BEFORE STUDENT VISA IS APPROVED**

- 25.** If your application for a student visa is rejected by Department of Home Affairs, the lesser of \$500 or 5% of unused tuition fees paid to Western Sydney University International College will be retained and all other course fees will be refunded. If you have paid your OSHC directly to Western Sydney University International College, the University will process your OSHC refund. Otherwise you will have to claim a refund directly from your OSHC provider.
- 26.** If you withdraw your application for a student visa after you accept an offer from Western Sydney University International College but before your student visa is granted, you may apply for a refund of all tuition fees paid except in the circumstances specified in clauses 32 and 33 (No Refund) of this Agreement. Western Sydney University International College is entitled to charge an administration fee of \$AUD200 for processing your application. You authorise Western Sydney University International College to deduct this amount from any tuition fees already paid. You will be required to provide evidence of the withdrawal of your student visa application when you apply for a refund.

**REFUND WHERE STUDENT DEFAULTS**

- 27.** If you do not commence your course of study on the commencement date, and you have not previously withdrawn from your course of study with approval from Western Sydney University International College, your CoE will be cancelled and your entitlement to a refund will be calculated in accordance with this Agreement, if you apply for one. For that purpose, the date of your withdrawal will be considered to be on the day of the course commencement date.
- 28.** If you are a packaged student with an approved student visa and you withdraw from your course(s) of study, you may not be entitled to a refund of your deposit for your principal course at Western Sydney University. For more information, please see the Western Sydney University Refunds Policy.
- 29.** If you are a continuing student and you withdraw before the due date, you may apply for a refund of all unused tuition fees.

**REFUND WHERE STUDENT OBTAINS PERMANENT RESIDENCY**

- 30.** If you are an international student who, after commencing your studies but before the census date for that teaching session, receives approval from Department of Home Affairs to change your visa status to permanent resident, you may be entitled to a refund of fees in certain circumstances in accordance with the **Student Fees and Refunds Policy**. Any entitlement to a refund will be calculated from the date that you inform Western Sydney University International College of your change in status. Please note that Western Sydney University International College cannot change your status to permanent resident after the census date under any circumstances.

**NO REFUND**

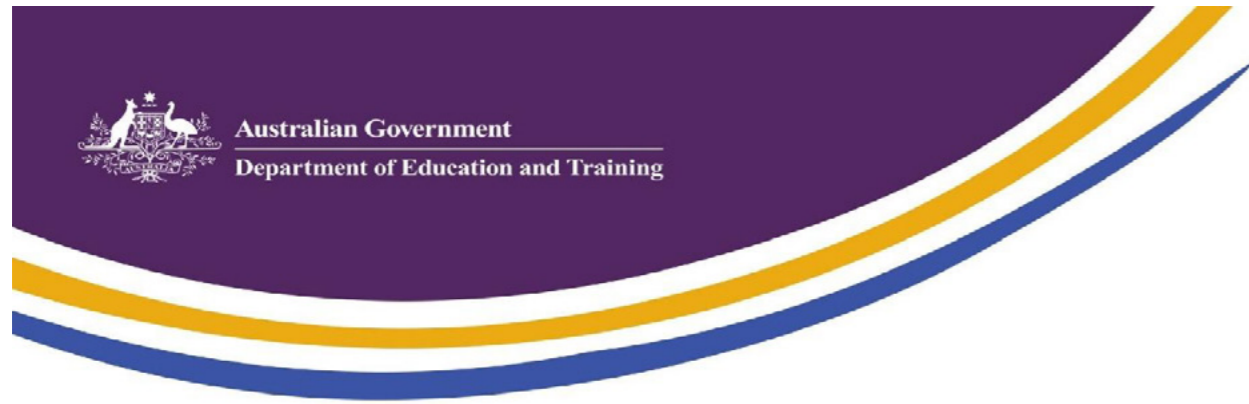
- 31.** You are not entitled to a refund of any tuition fees if:
- 31.1.** The Department of Home Affairs cancels your visa for any reason, including a breach of a condition of your visa;
- 31.2.** Any documents or information submitted by you or on your behalf as part of your application for admission or your application for a student visa are, or later found to be, fraudulent;
- 31.3.** You are suspended, excluded or expelled from Western Sydney University International College following a finding of misconduct;
- 31.4.** You withdraw from a course of study after the census date in any teaching session, including preliminary courses for packaged students;
- 31.5.** Your enrolment is cancelled by Western Sydney University International College due to your failure to pay your tuition fees by the due date (including if you are granted an extension of time);
- 31.6.** You withdraw from a unit of study for which tuition fees have been paid, but without permission to reduce your study load, and then subsequently withdraw from a course of study.
- 32.** As a packaged student, you are not entitled to a refund of any deposit paid for packaged courses except as set out in this Agreement.

**UNUSED TUITION FEES**

- 33.** You may be entitled to a refund of any unused portion of paid tuition fees if:
- 32.1.** upon completion of the requirements of your course of study, you have a credit balance of tuition fees; or
- 32.2.** you fail to meet the Western Sydney University International College academic progression rules and are subsequently excluded from your course of study.
- 34.** If you withdraw from a unit of study at Western Sydney University International College before the census date, any portion of unused tuition fees will be credited towards another unit of study in the same course. If you withdraw from your course entirely, you will only be entitled to a refund if you first obtain permission to reduce your study load before withdrawing from the course.

**SUMMARY OF REFUNDS OF TUITION FEES**

NOTICE OF RESIGNATION/WITHDRAWAL	AMOUNT RETAINED BY WESTERN SYDNEY UNIVERSITY INTERNATIONAL COLLEGE OR WESTERN SYDNEY UNIVERSITY
Visa application is refused by Department of Home Affairs	The lesser of \$500 or 5% of unused tuition fees
Visa application is refused by DHA after enrolling and commencing study in a course delivered	NA (24a)
Non-refundable deposit for the principal University course	\$5,000
Western Sydney University International College withdraws its offer or is unable to provide a course for which an offer was accepted	All unused tuition fees are refunded
Admission was obtained on the basis of fraudulent or misleading documents or information	All prepaid tuition fees
Notice of more than 4 weeks before commencement of the preliminary course	30% of pre-paid fees for that course
Notice of less than 4 weeks before the commencement of the preliminary course	60% of pre-paid fees for that course
After the commencement date but before the census date of a study session of the preliminary course.	75%
After the census date of a study session of the preliminary course	All fees for that study session are retained
Tuition fee credit for reduced study load units of the preliminary course	All fees are retained
Visa is cancelled	All fees are retained
Student is excluded by Western Sydney University International College	All fees are retained
Fees in credit after course completion or early exit	All unused tuition fees are refunded



## ESOS Act protects international students' rights in Australia

The Education Services for Overseas Students (ESOS) Act protects the rights of international students in Australia.

The ESOS Act covers everything from financial protections and laws protecting the rights of international students through to work rights, student welfare and complaints.

Find out more about how Australia is protecting the quality of education and rights of international students. Download the [ESOS Fact Sheet](#) (opens in a new window) put together by the Australian [Department of Education and Training](#) (opens in a new window) and [www.studyinaustralia.gov.au](http://www.studyinaustralia.gov.au).

<https://www.studyinaustralia.gov.au/news/esos-act-protects-international-students-rights-in-australia>

You can find more information about the ESOS Act, about your rights and responsibilities on the government's websites for [Education Services for Overseas Students \(ESOS\) Act](#) and the [ESOS legislative framework](#).

### CONTACT DETAILS AND LOCATIONS:

#### Legal Entity Name

Western Sydney University  
International College Pty Ltd

#### Trading Name

Western Sydney University  
International College

#### Head Office

Level 6, 6 Hassall St,  
Parramatta NSW 2150

#### Campus Location

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#### Telephone

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#### Website

[internationalcollege.westernsydney.edu.au](http://internationalcollege.westernsydney.edu.au)

#### ABN

25 604 796 189

#### PRV

PRV14278

#### CRICOS Provider code

03663C

#### International College Governance

The Board of Directors for the International College sets the overall strategic direction and quality and governance framework necessary to achieve the academic objectives. The Board of Directors delegates to the Academic Board oversight of all academic governance including responsibility for achieving educational objectives, the monitoring and evaluation of all student learning outcomes to ensure consistency and effectiveness, oversight of academic quality assurance and academic integrity, participation in the review of current courses, providing guidance for improvement and the development of new courses as appropriate to meet student and market demands and to maximise relevant graduate employability skills. The Academic Board delegates responsibility to the Academic Quality Committee for monitoring and reporting on teaching and learning within the International College to ensure that day-to-day academic operations meet quality educational standards. The Appeals Committee is an impartial committee hearing appeals from students for academic and non-academic matters. The Examinations Committee is an independent committee responsible for considering and approving student's final grades before release. The Risk and Compliance Committee reports directly to the Board of Directors and is charged with maintaining internal systems of quality assurance and continuous improvement so as to maintain and improve the quality of the International College's educational courses and services. This committee also oversees and monitors risk management practices including internal and external audits.

Western Sydney University International College reserves the right at all times to withdraw or vary courses listed within this publication. Variations may include, but are not limited to, location of its courses on our campuses or other locations.

In the event that a course within this publication is to be changed or withdrawn, applicants will be advised by mail to the address specified by them on their application before the last date for the change of preferences for the main round.

Western Sydney University International College also reserves the right to update, amend or replace online versions of this publication without notice. Western Sydney University International College ABN 25 604 796 189 is a registered provider under the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) Provider Code 03663C.

Western Sydney University Enterprises Pty Limited ABN 44 003 474 468 trading as Western Sydney University The College (CRICOS Provider Code 02851G) is a wholly owned entity of Western Sydney University. Western Sydney University ABN 53 014 069 881 is a registered provider under the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) Provider Code 00917K.

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